



Passport Fund

You can give a child the opportunity to discover a wider world! Your contributions to the Passport Fund provide scholarship dollars that enable bright, motivated young people with limited financial means to attend Concordia Language Villages' immersion programs.

Make your gift when you register or online at www.ConcordiaLanguageVillages.org.

Summer Villages

One-Week, Two-Week, Four-Week Sessions

The date cancellations are considered "received" is determined by the postmark or timestamp on the letter, fax, or e-mail.

- Cancellations prior to April 1 will be charged a cancellation fee of \$300
- Cancellations received April 1 through May 31 will receive a refund of 50%.
- Cancellations received after May 31 will not receive a refund except in situations due solely to uncontrollable circumstances, such as the death of a close family member. Decision is at the discretion of the director.

Villagers who do not report to a session will not receive a refund or voucher. Any remaining balance due to the account must still be paid.

Withdrawal of a villager after a session begins due solely to uncontrollable circumstances (see above) will receive a pro-rated voucher redeemable for future tuition based on the number of days the villager was in attendance. Villagers sent home due to disciplinary reasons, homesickness, or inability to manage pre-existing health conditions will not receive a refund or a voucher.

Deposit is due upon registration. Remaining amount due may be paid in monthly installments. All sessions must be paid in full by June 1, 2009. Account statements will be mailed monthly beginning in January.

After January 15, or within three weeks of receipt of application and deposit, a welcome packet, your Village passport, transportation options to your Village, a health and safety form, a packing list and Parent Handbook will be sent to you.

In keeping with our policies detailed in our Parent Handbook, receipt of your child's registration confirms that your child is able to:

- Meet his/her personal needs such as getting dressed, showering, and eating;
- Move independently from place to place; and
- Effectively interact in our group-based and community-living environment.

Day Camps

Registrations must be accompanied by a deposit of \$75, of which \$40 is non-refundable. Payment in full is due June 1 for all sessions. If you apply after June 1, full payment is due with your registration. Payment may be made with a personal check or with Visa or MasterCard. There is a 10 percent discount for registrations in additional sessions or for a sibling of a day camper or summer villager.

In case of cancellation prior to June 1, a full refund minus the non-refundable fee of \$40 will be made. For cancellations made 13 days or fewer before the program start date, there will be an additional administrative fee of \$30. For "no-shows" on opening day or for early departure from a session there is no refund.

Pre-K Programs

Registrations must be accompanied by a deposit of \$40. Payment in full is due two weeks prior to the class start date. If you register within two weeks of the class start date, full payment is due with your registration. Monthly installment plans are available for child-only classes that meet twice per week. Payment may be made with a personal check or with Visa or MasterCard.

A 10% discount will be applied to the tuition of a second child, 15% for a third. A 5% discount will be applied to tuition if paid in full by the first class of term. Members of the American Swedish Institute receive 15% off of tuition for *Barndalen*. Discounts for pre-k programs are cumulative up to 25% off tuition per child.

IMPORTANT INFORMATION CONCERNING E-MAIL:

We will communicate with you via e-mail before and during your child's session. Please provide an accurate parent/guardian e-mail address under "Adult 1." If more than one e-mail is provided on the registration form, we will consider this an authorization to send information regarding your registration or your villager's progress during the session to the additional e-mail address provided, as well.